

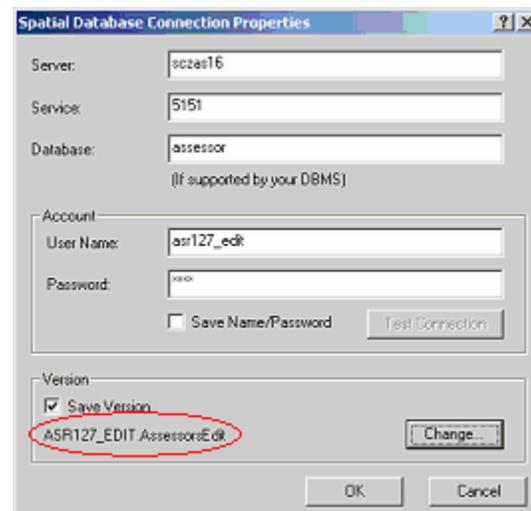
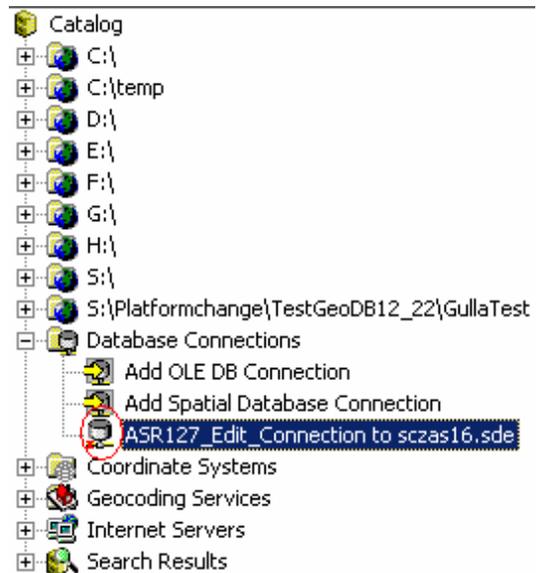


## MANAGING YOUR EDIT VERSIONS

### CREATING A NEW EDIT VERSION FROM AssessorsEdit

After posting and reconciling the changes from our edit versions to AssessorsEdit and updating the Default, we need to create new edit versions for ourselves. Please follow the steps below:

- 1 Open ArcCatalog and find your connection in Database Connections in the left hand window.
- 2 Right click on your Database connection and choose Connection Properties. Log in with your edit ID and password and change the version you are pointing to, to AssessorsEdit.
- 3 The Database Connection log- in window appears. Log in with your edit ID and password.
- 4 Right click on your connection (not the container), and select Versions.

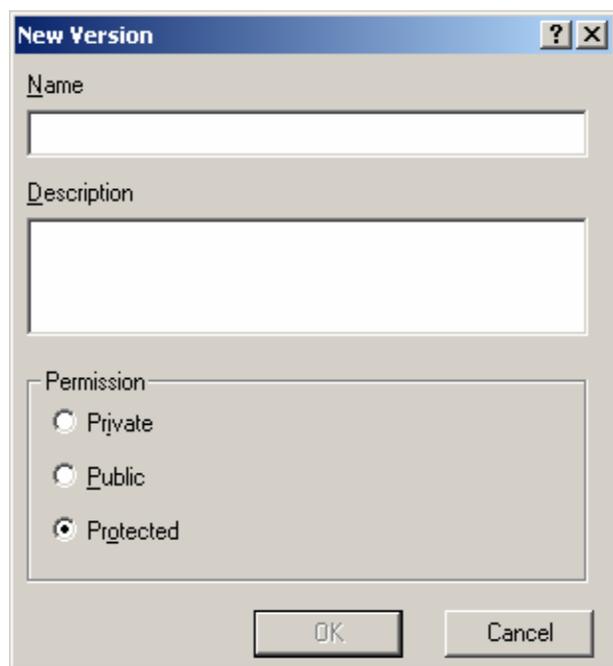


Name	Owner	Access	Last Modified
Paulzzz	ISD412_EDIT	Protected	8/2/2004 5:1...
ConnieEdit	ISD410_EDIT	Protected	8/3/2004 2:5...
Scott@Valey	ASR804_EDIT	Protected	8/3/2004 1:1...
MeagansEdit	ASR804_EDIT	Protected	7/30/2004 3:...
GuliseEdit	ASR127_EDIT	Protected	7/30/2004 3:...
DavesEdit	ASR158_EDIT	Protected	8/2/2004 3:1...
CherylsEdit	ASR603_EDIT	Protected	8/3/2004 3:2...
AssessorsEdit	ASR127_EDIT	Protected	7/30/2004 3:...
DEFAULT	sde	Protected	7/30/2004 3:...

5 Right click on AssessorsEdit and select New.

6 The New Version dialog box comes up and you need to name your version. The standard is CherylsEdit, MeagansEdit, DavesEdit etc. You also need to set the Permissions to Protected. Hit OK.

7 Right click your connection in the left window again and go to Connection Properties. Log in and hit the Change button in the Version window, you need to change the version that you are pointing to. Select your connection from the list of versions that appears and hit OK, and point to your new connection in the pull down menu. Hit OK.



The 'New Version' dialog box contains the following fields and options:

- Name:** A text input field for naming the new version.
- Description:** A larger text area for providing a description of the version.
- Permission:** A section with three radio button options:
  - Private
  - Public
  - Protected
- Buttons:** 'OK' and 'Cancel' buttons at the bottom right.



8 You are now ready to start editing in your new version.